

## REPORTING A CRIME

All members of the campus community and guests are encouraged to immediately report any suspicious or criminal activity to Campus Safety by calling **661-9883** or **668-1619** in a timely manner. Whether you are a victim or a witness, suspicious activity or campus emergencies should be reported immediately. The seriousness of the act and the urgency of the response must be determined by the caller, **do not hesitate to request maximum and immediate help by calling 911.**

### **In case of emergency:**

- **DIAL 9-911** to reach the Yankton Police Department. Identify yourself and the type and location of the emergency.
- Call the Crisis Hotline **665-4606** or **(800) 765-3382.**
- Call Campus Safety at **661-9883** or **668-1619.**
- If the incident has occurred in a residence hall, contact the Residence Life staff.

### **To report completed acts of criminal activity**

Incidents of personal assault/injury, theft, vandalism, accidents, etc., should be reported by calling 9-911 if immediate medical or safety concerns need to be met. Otherwise, notify your RHD or RA to file a report. The College will either handle the situation internally or will inform the local law enforcement and request their assistance. The Director of Campus Safety will coordinate the reporting procedures for victims of criminal activities with local authorities. The victim of the crime will be informed of the College's action and may always pursue direct police involvement.

### **Voluntary confidential reporting**

Students wishing to report a crime confidentially may meet with a pastoral or professional counselor. Pastoral and professional counselors who receive confidential reports are not required to report these crimes to Campus Safety for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. Counselors are encouraged, when they deem it appropriate, to inform those being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Violations of the law will be referred to local law enforcement officials and when appropriate, for college discipline. In the event that criminal activity, in the judgment of the Director of Campus Safety, represents a continuing threat to the campus community a “timely warning” will be issued. It will be reported by such means as e-mail advisories, special posted announcements, verbal warnings and informational articles, etc. The immediacy of a report will be determined with the help of the local police on a case-by-case basis in light of all the facts surrounding the crime.

### **Off-Campus Student Crimes**

MMC does not have any recognized off-campus student organizations and thus has no policies for monitoring these organizations.